



JOB OPENING AT 826MICHIGAN
Position: Detroit-based Teaching Artist
Part-Time, Temporary | Contract
Location: Detroit
Target Start Date: June 2022

ABOUT 826MICHIGAN

Mission + Vision

826michigan imagines a future where all students readily access their creative voice and confidently stand in the power of their stories. For more than 15 years, we have provided free high-quality writing programs to students ages 6-18 in Ypsilanti, Detroit, and Ann Arbor. Our mission is to inspire students to write with skill and confidence, in collaboration with volunteers in their communities. We began in 2005 as a small literary arts project, and have since grown to provide critical literacy support to thousands of students every year. Since our founding, we have delivered free youth writing and tutoring programs to over 11,000 students across Michigan.

We believe every student, especially those whose voices have been historically marginalized, deserves to write their truths and to be heard. Our creative writing and literacy programs focus on restoring humanity to young people by actively being anti-racist and trauma-informed.

We actively work to create and maintain a third space that radically heals and uplifts Black youth and students of color. Support from our community allows students in our region to receive critical literacy support free-of-charge. For more information about our programs, please visit www.826michigan.org.

Culture & Working Environment

826michigan is part of 826 National, the country's largest network of youth writing centers, co-founded by author Dave Eggers (*A Heartbreaking Work of Staggering Genius*, *McSweeney's*). In addition to being a member of the 826 National network, 826michigan is also a vital part of the local community. The Ann Arbor Book Festival honored 826michigan as a "Leader in the Literary Arts" in 2012; *Crain's Detroit Business* named 826michigan one of its Best-Managed Nonprofits in 2013; and 826 National was named in *GOOD Magazine's* "30 Places We Want to Work."

826michigan is a creative organization that highly values collaboration and innovative thinking. We encourage a culture of learning and personal development; our organization uses a network-wide competency model, a framework for equitable and transparent professional growth and advancement. Staff are encouraged to pursue relevant learning opportunities both within our national network and beyond. Staff members work both independently and as part of a team. When we can safely return to our physical locations, we work in an open office space. Always, and during the current COVID-19 crisis especially, we strive to be supportive and accommodating to employee needs for scheduling and work styles. While we love robots, we aim to create a humanizing work environment and prioritize work/life balance.

At 826michigan, we believe in a fundraising model that focuses on channeling resources back into the populations we serve. Our students are at the center of our decision-making. We believe in building strong funding relationships that are transparent, and we believe our donors are important

parts of our larger community. We are actively seeking ways to connect with other organizations, as we are advocates of mutual support.

Commitment to Inclusion

As an organization committed to encouraging youth in their creative expression, personal growth, and academic success, 826michigan recognizes the importance of diversity at all levels and in all aspects of our work. In order for us to serve students in a manner that is respectful, culturally sensitive, and effective, we must collectively and intentionally invest in building a diverse and inclusive organization where all are safe and welcomed. 826michigan prohibits discrimination or harassment on the basis of race, religion, ethnicity, age, gender identity, sexual orientation, socio-economic status, nationality, marital status, English fluency, parental status, citizenship, military service, or disability of any person employed by or seeking employment with 826michigan. 826michigan is an equal opportunity employer.

About the Position

We are seeking an experienced, enthusiastic, and creative educator to support our **in-person writers club programs in Detroit**. With supervision from the Education Director, the teaching artist will supervise volunteer coordination and day-to-day delivery of our Detroit programs with Detroit Public Schools Community District Monday - Thursday between 12-4pm between July 11-August 4, 2022.

Teaching Artist responsibilities include:

- Coordinate writers club program day-to-day operations
 - Preparation of daily writers club materials for students and volunteers
 - Pre-program and post-program volunteer huddle (for lesson review and feedback)
 - Direct program facilitation for two daily 90-minute writers club sessions with elementary school students
 - Support for volunteers leading small group work
 - Coordination of end-of-program reading and showcase
 - Communication with on-site school staff, volunteers, and students and families as needed
- Adapt lesson plans and other program content as needed to fit interests and needs of students and volunteers
- Serve as primary liaison between DPSCD students and families and 826michigan, especially for individual student matters
- Supervise all volunteers related to writers club programs
- Take attendance and collect feedback from students and volunteers daily

Training:

- Training and program preparation time take place June 21-July 8, 2022
 - Program preparation hours can be flexible, partially virtual, and scheduled with 826michigan staff
 - Training includes four full virtual days of professional development sessions with DPSCD June 27-30

Qualifications

- A flexible, creative spirit and a demonstrated passion for the mission, vision, and values of 826michigan
- At least two years of experience delivering educational programs, ideally in a nonprofit setting
- Knowledge of and passion for the Detroit community, including knowledge of the education environment
- The ability to travel to and from DPSCD program site and 826michigan's office space in Detroit
- Demonstrated skill working with students of all ages from diverse backgrounds
- Strong written and oral communication skills, including experience communicating with a variety of audiences
- Proven organizational and project management skills, including a strong ability to manage multiple responsibilities with a focus on being proactive
- Bachelor's degree in education or a related field preferred, may be substituted with experience
- Proficient Spanish speaker a plus
- Enthusiasm for writing and an ability to share that with students

Compensation & Benefits

- This is a part-time, temporary contract-based position with some training the week of June 20, and starting in full the week of June 27. The position runs through August 12.
- The position will be 20 hours per week, Monday-Friday 12-4pm, with the exception of DPSCD's virtual training week.
- The compensation for this position is \$20/hour.

HOW TO APPLY

If you are interested in this position, please email Catherine Calabro Cavin at catherine@826michigan.org as soon as possible, and no later than June 10, with your resume and a short letter of introduction.